

User-Guide for Logistics Details and Payment of Conference Participation Charges



Thank you for submitting your abstract for the International Conference on "Sustainable and Inclusive Urban Development in Global South: International Experiences and Future Strategies" organised by the Institute for Human Development (IHD) and Department of Urban and Regional Planning, University of Florida (UF) in partnership with the Jawaharlal Nehru University (JNU) and National Institute of Urban Affairs (NIUA), from 10th to 12th August 2023 at the India International Centre (IIC), New Delhi.

We are pleased to inform you that your abstract titled Built Heritage Economics: A Perspective in the modern trade(159) has been accepted and we invite you to present your paper at the Conference. Please submit your full paper latest by 31 July 2023 on the Conference portal.

enable a smooth visa process and provide accommodation. Click here to register or the Conference.

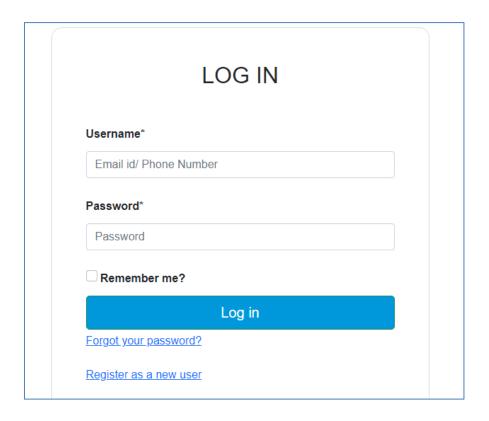
We request you to complete the conference registration rocess by paying the fees by 30 June 2023. Early registrations will help us

A report of proceedings will be brought out after the Conterence which will be disseminated widely. Selected and revised papers presented in the Conference will be published as one/two special issues in a peer-reviewed quality journal as well as one/two edited books and an edited book by a reputed publisher.

Acceptance e-mail

Once your paper is accepted for the conference you will get an acceptance email (as shown in the figure on the left)

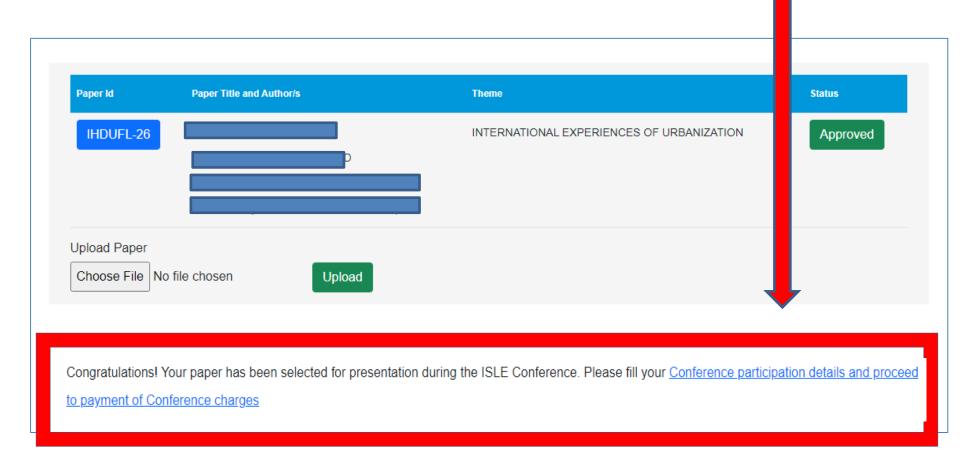
> Select the highlighted link in the email sent to you to login to your account and to start the next steps of your conference participation process



Login to you Conference Account

Login in with the same username and password you used for creating your account at the time of paper submission

After logging in you will See the Following Message on your Dashboard if your abstract has been accepted



Click the 'Logistics Details' button on your dashboard to fill in your logistic details

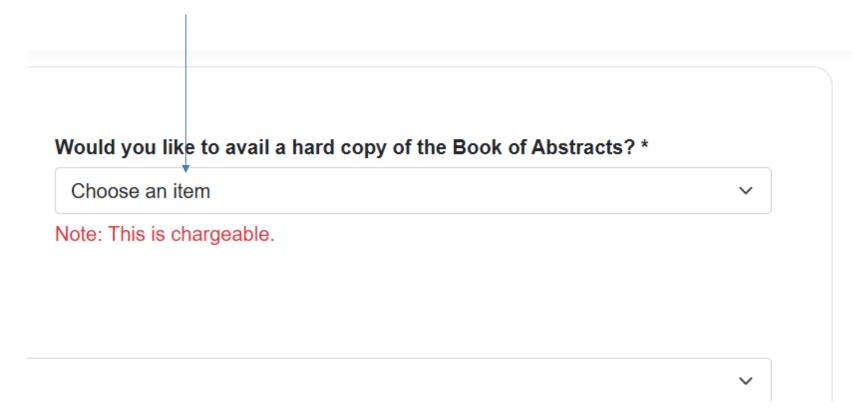


In the logistics page you can fill individual logistics details for each author by clicking Add/Edit Details

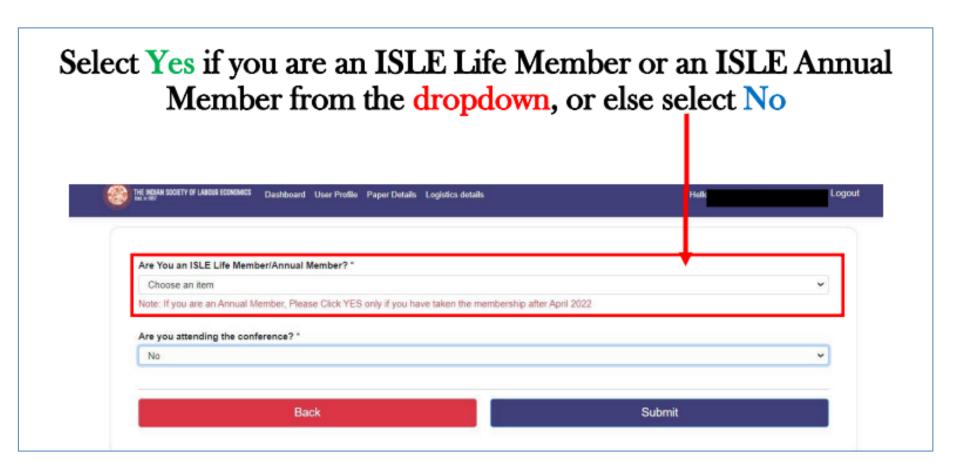
Member S.No	Name	Attending Conference	Accomodation Required	Actions
UFL-477-1		_	_	Add/Edit Details
UFL-477-2			_	Add/Edit Details
UFL-477-3			_	Add/Edit Details

Note: Ensure that you fill up the details on this page before moving forward for payment

Select Yes if would you like to avail a hard copy of the book of abstracts from the drop down or else select No

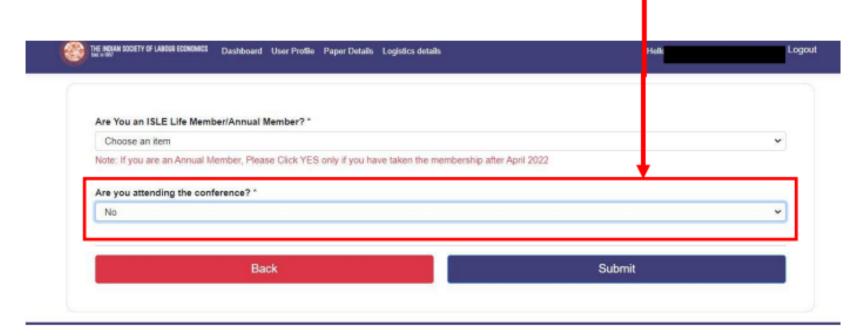


Note: Please also note that an additional amount of Rs. 500/- will be charged for providing the hard copy of the Book of Abstracts

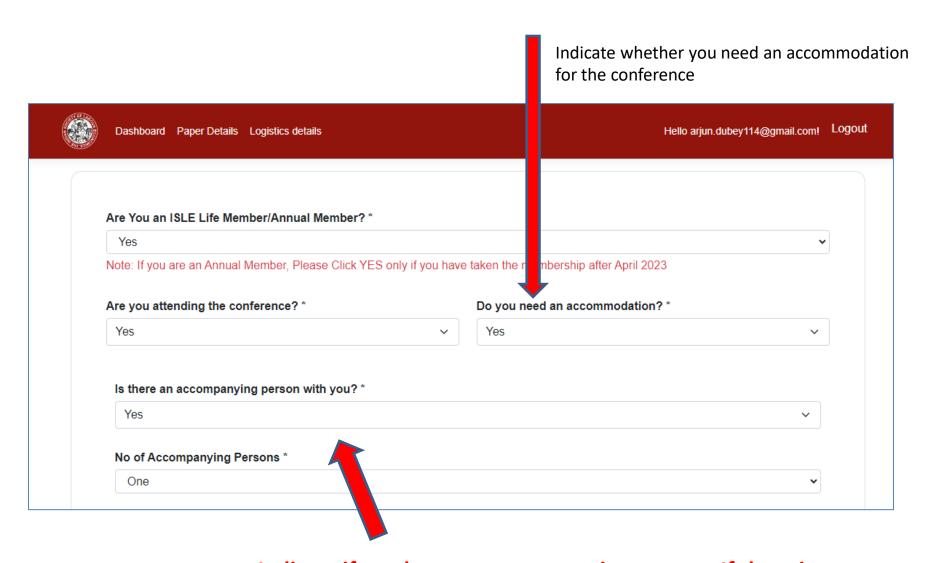


Note: If you are an Annual Member, select 'Yes" only if you have taken membership after April 2023

Indicate if the Author is Attending the conference or not by selecting Yes or No from the drop down

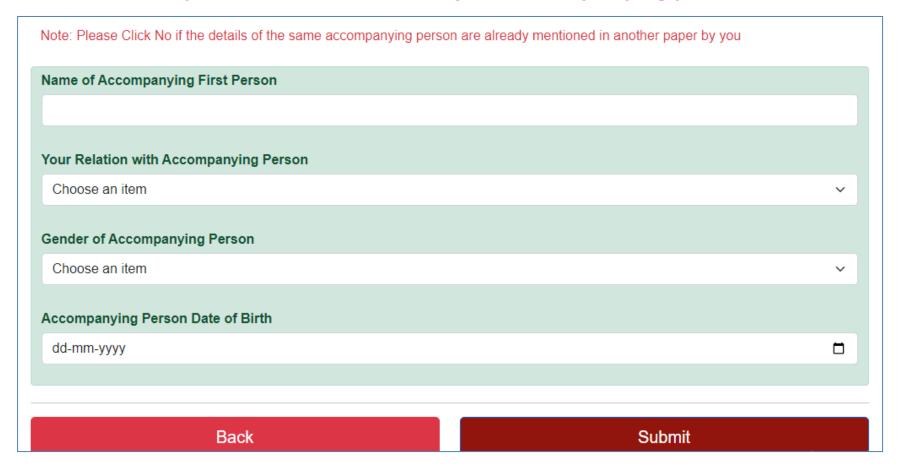


Note: If a particular author is not attending the conference, Select No and click 'Submit'. No further logistics details will be asked for that particular author.



Indicate if you have an accompanying person. If there is no accompanying person with you select 'No' and click 'Submit'. If you have an accompanying person (See Next Slide)

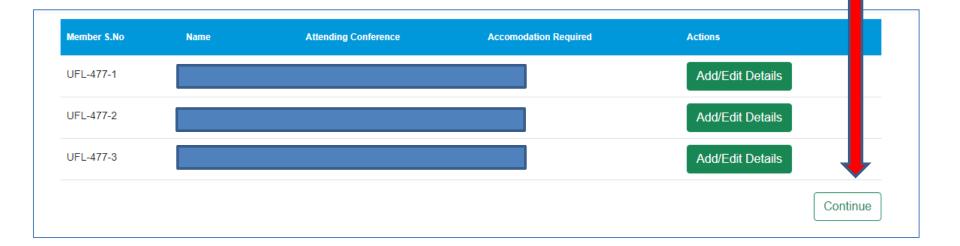
If you have clicked Yes on Accompanying person, a form will open up. Please fill up the relevant details of your accompanying person



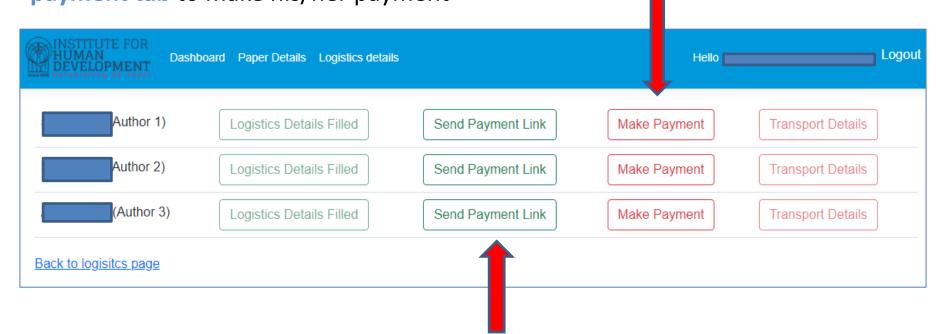
Note:

- 1) You can only add two Accompanying Persons.
- 2) The Accompanying persons can only be the author's Parent, Spouse or Child

Once you have filled in the logistics details of all the authors, click on continue to proceed to the payment page



The leading author (person who has made the account), has to click on make payment tab to make his/her payment



The leading author (person who has made the account), has to click on 'Send Payment Link' tab to send the payment link to the co-authors. The co-authors will receive a payment link on their respective emails.



Greetings!

We request you to complete your conference registration by 30 June 2023.

Click on the link be bw to make your payment

Make Payment

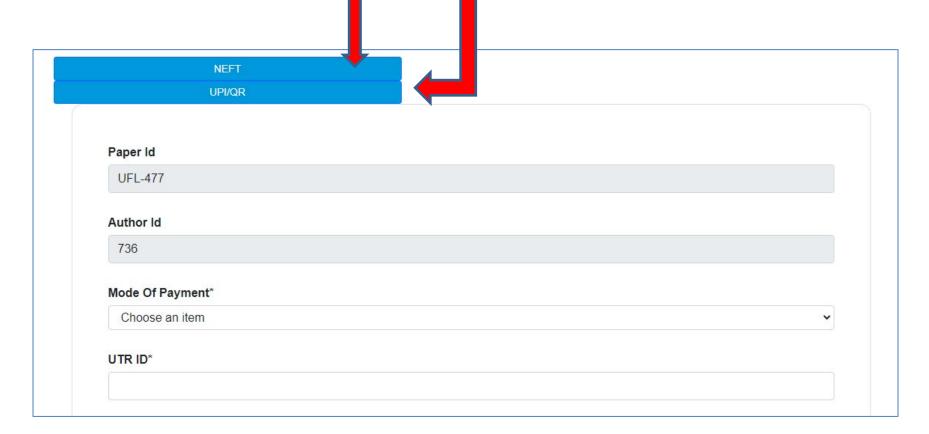
We look forward to your participation in the Conference

Kind Regards
Conference Secretariat
Institute for Human Development
256, 2nd Floor, Okhla Industrial Estate, Phase III

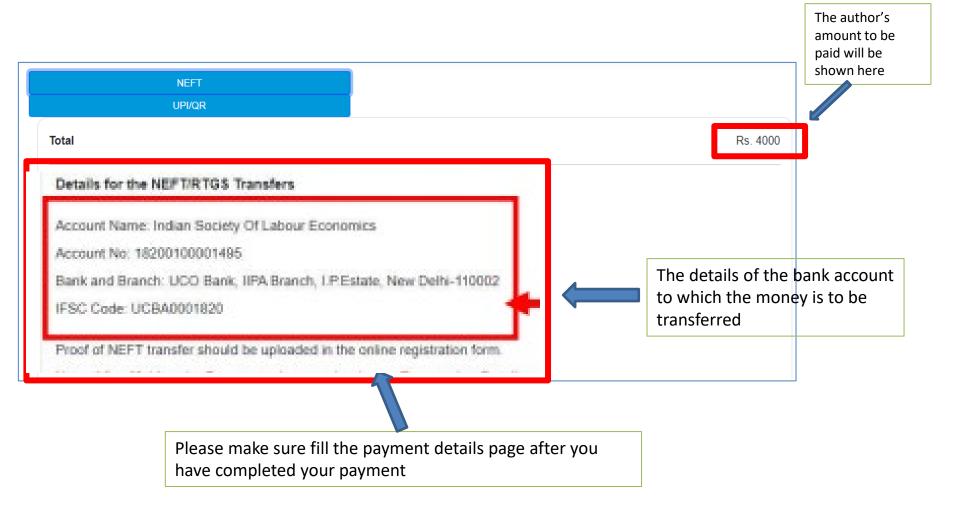
Payment link-email

The co-authors will receive a payment link (as shown in the figure.) They have to click on the highlighted "Make Payment" to proceed to payment.

When you click on Make Payment (the leading author through portal and coauthors through the email), a payment page, as shown below, will appear. Click on the Payment Option (NEFT or UPI/QR) through which you want to proceed.

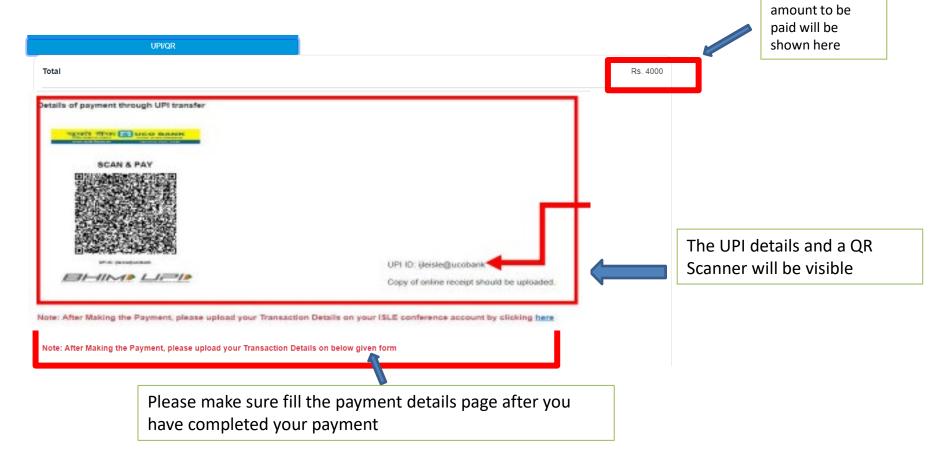


In case you select **NEFT** as mode of your payment, a page like this will appear, which will indicate the amount the author has to pay



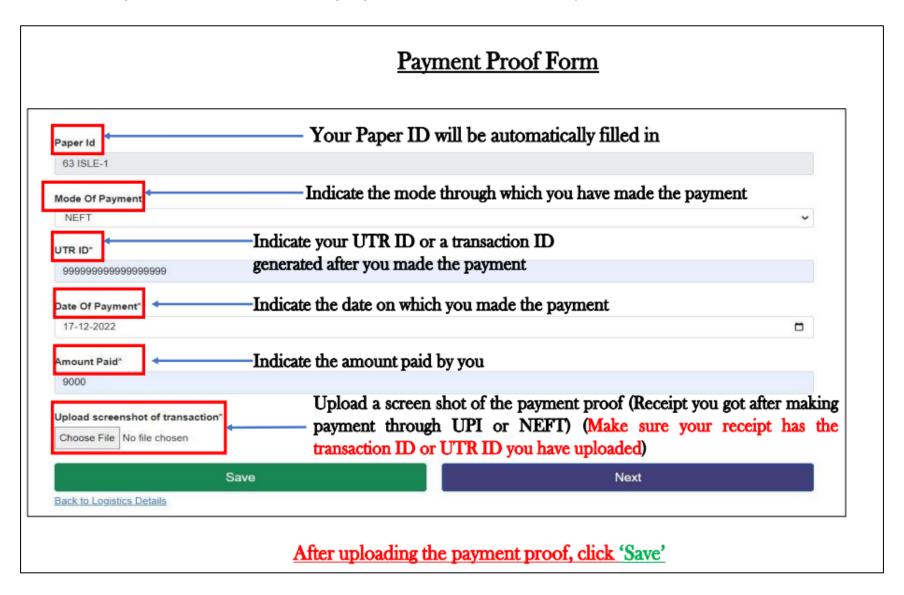
Please note that each author has to make their own payment

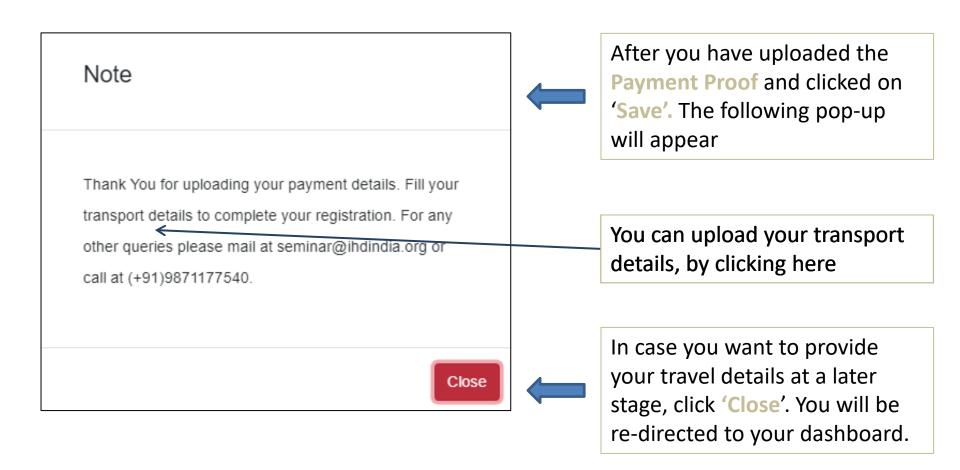
In case you select UPI/QR as mode of your payment, a page like this will appear, which will indicate the amount the author has to pay



Please note that each author has to make their own payment

After you have made the payment, fill in the Payment Details Form.

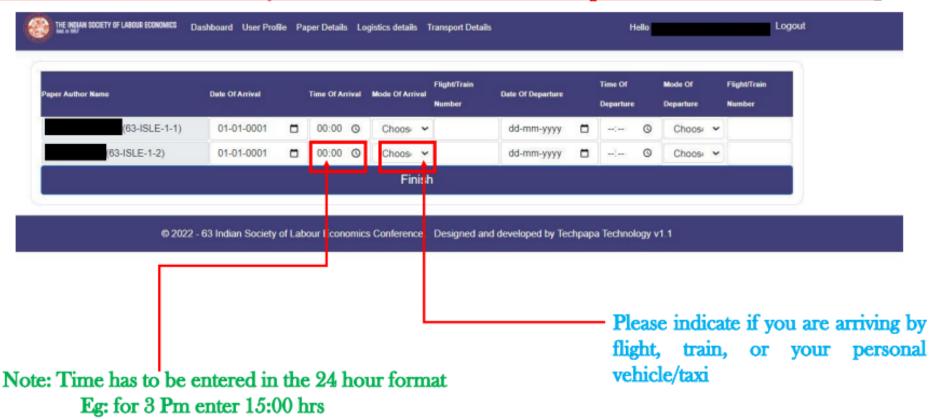




You can upload these details at a later stage by logging back into your account (Skip next slide to see the steps).

Transport Details

(Will be available to fill only for those authors that have requested an Accommodation)



Note: If you want to provide these details at a later stage, move to the next slide

You can upload your transport details at a later stage, by clicking on the

'Transport Details' (only for those who have opted for accommodation) button



