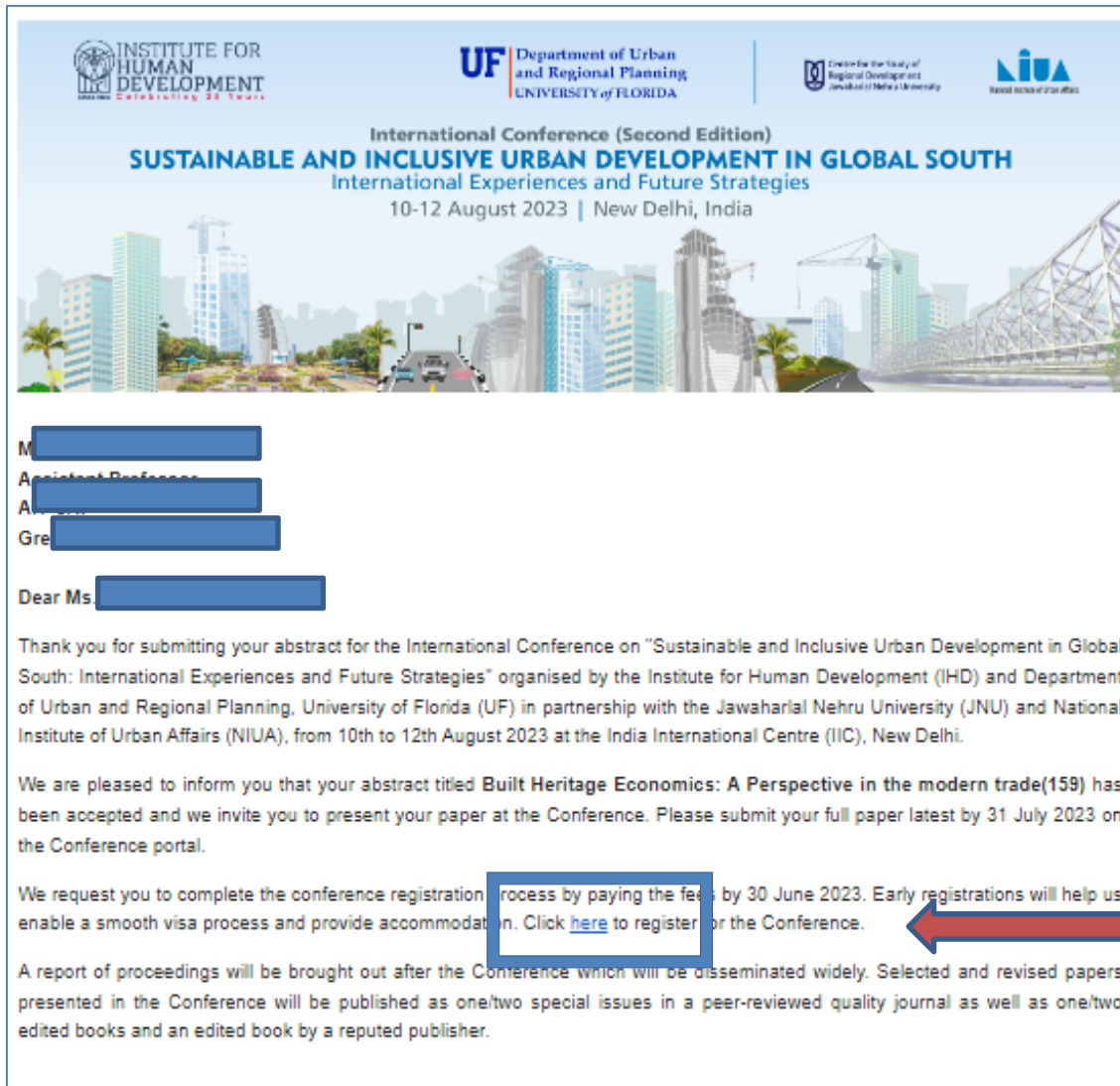


International Conference (Second Edition)
SUSTAINABLE AND INCLUSIVE URBAN DEVELOPMENT IN GLOBAL SOUTH
International Experiences and Future Strategies
10-12 August 2023 | New Delhi, India



User-Guide for Logistics Details and Payment of Conference Participation Charges



Acceptance e-mail

- Once your paper is accepted for the conference you will get an acceptance email (as shown in the figure on the left)
- Select the highlighted link in the email sent to you to login to your account and to start the next steps of your conference participation process

LOG IN

Username*

Email id/ Phone Number

Password*

Password

☐ **Remember me?**

Log in

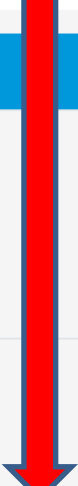
[Forgot your password?](#)

[Register as a new user](#)

Login to you Conference Account

Login in with the same username and password you used for creating your account at the time of paper submission

After logging in you will **See the Following Message** on your Dashboard if your abstract has been accepted




Paper Id	Paper Title and Author/s	Theme	Status
IH DUFL-26	[REDACTED] [REDACTED] [REDACTED] [REDACTED]	INTERNATIONAL EXPERIENCES OF URBANIZATION	Approved

Upload Paper

No file chosen

Congratulations!!! You have completed your payment process for participation in the IH DUFL Conference. If you have not updated your transport details please [click here](#). The Conference Secretariat will revert to you soon with an acknowledgement of your payment. In case of any queries please mail at seminar@ihdindia.org or call +91 9871177540. For further updates about the conference, please visit: [click here](#)

Click the '**Logistics Details**' button on your dashboard to fill in your logistic details

[Dashboard](#) [Paper Detail](#) [Logistics details](#) [Transport Details](#) Hello [Logout](#)



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UNIVERSITY of FLORIDA

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Paper Id	Paper Title and Author/s	Theme	Status
IHDUFL-26	<input type="text"/> <input type="text"/>	INTERNATIONAL EXPERIENCES OF URBANIZATION	Approved

In the logistics page you can fill individual logistics details for each author by clicking **Add/Edit Details**

INSTITUTE FOR
HUMAN
DEVELOPMENT
ESTABLISHED IN 2003

Dashboard Paper Details Logistics details

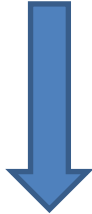
Hello Logout

Member S.No	Name	Attending Conference	Accommodation Required	Actions
UFL-477-1	<input type="text"/>	—	—	<button>Add/Edit Details</button>
UFL-477-2	<input type="text"/>	—	—	<button>Add/Edit Details</button>
UFL-477-3	<input type="text"/>	—	—	<button>Add/Edit Details</button>

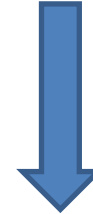
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Note: Ensure that you fill up the details on this page before moving forward for payment

Indicate if you are attending the conference or not



Indicate if you need accommodation or not



Are you attending the conference? *

Yes



Do you need an accommodation? *

Choose an item



Back

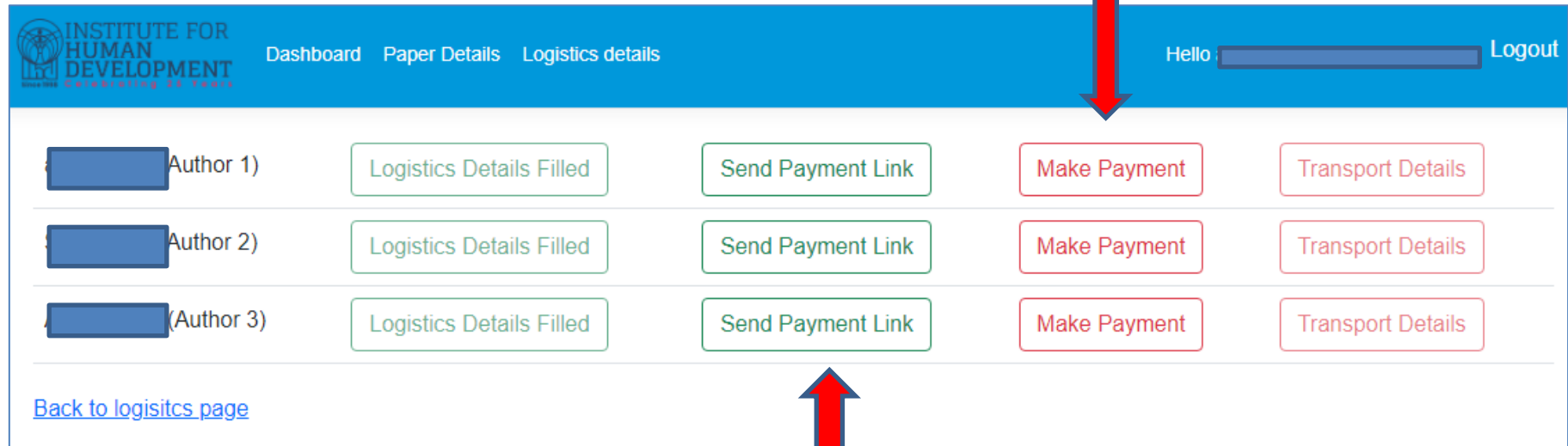
Submit

Once you have filled in the logistics details of all the authors, click on continue to proceed to the payment page

Member S.No	Name	Attending Conference	Accommodation Required	Actions
UFL-477-1				Add/Edit Details
UFL-477-2				Add/Edit Details
UFL-477-3				Add/Edit Details

[Continue](#)

The leading author (person who has made the account), has to click on **make payment tab** to make his/her payment



The screenshot shows the 'Logistics details' page of the Institute for Human Development. The page has a blue header with the logo and navigation links: 'Dashboard', 'Paper Details', and 'Logistics details'. On the right, it says 'Hello [username]' and 'Logout'. Below the header, there is a table with three rows, each representing an author. Each row has five buttons: 'Logistics Details Filled' (green), 'Send Payment Link' (green), 'Make Payment' (red), and 'Transport Details' (red). A red arrow points down to the 'Make Payment' button for Author 1. Another red arrow points up to the 'Send Payment Link' button for Author 3. At the bottom left, there is a link 'Back to logisitcs page'.

Author	Logistics Details Filled	Send Payment Link	Make Payment	Transport Details
Author 1)	Logistics Details Filled	Send Payment Link	Make Payment	Transport Details
Author 2)	Logistics Details Filled	Send Payment Link	Make Payment	Transport Details
Author 3)	Logistics Details Filled	Send Payment Link	Make Payment	Transport Details

[Back to logisitcs page](#)

The leading author (person who has made the account), has to click on **'Send Payment Link'** tab to send the payment link to the co-authors. The co-authors will receive a payment link on their respective emails.



Greetings!

We request you to complete your conference registration by 30 June 2023.

Click on the link below to make your payment

[Make Payment](#)

We look forward to your participation in the Conference

Kind Regards

Conference Secretariat

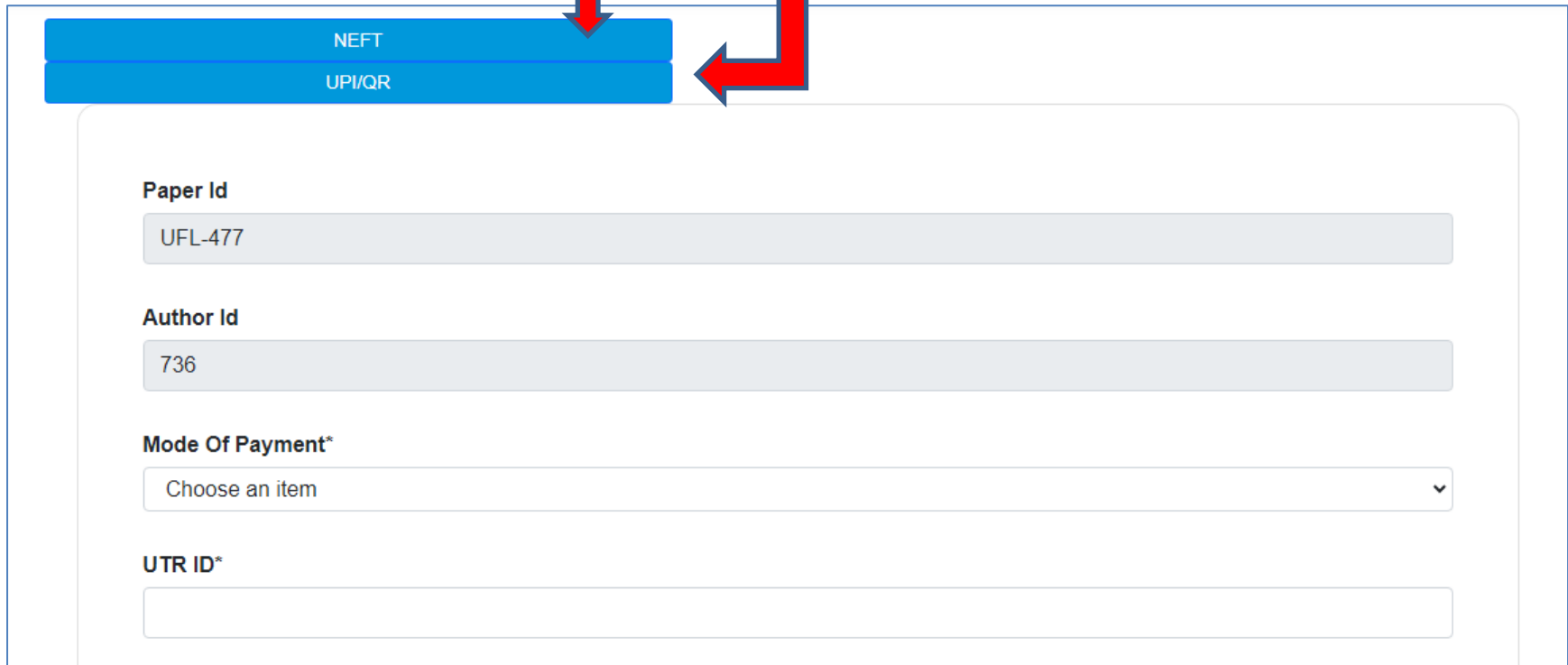
Institute for Human Development

256, 2nd Floor, Okhla Industrial Estate, Phase III

Payment link-email

The co-authors will receive a payment link (as shown in the figure.) They have to click on the highlighted “**Make Payment**” to proceed to payment.

When you click on Make Payment **(the leading author through portal and co-authors through the email)**, a payment page, as shown below, will appear. Click on the **Payment Option (NEFT or UPI/QR)** through which you want to proceed.



The screenshot shows a payment interface. At the top, there are two blue buttons: "NEFT" and "UPI/QR". Two large red arrows point to these buttons from the text above. Below the buttons is a form with the following fields:

- Paper Id**: A text input field containing "UFL-477".
- Author Id**: A text input field containing "736".
- Mode Of Payment***: A dropdown menu with the text "Choose an item" and a downward arrow.
- UTR ID***: An empty text input field.

In case you select **NEFT as mode of your payment**, a page like this will appear, which will indicate the amount the author has to pay

The screenshot shows a payment interface with two tabs at the top: 'NEFT' (selected) and 'UPI/QR'. Below the tabs, a 'Total' label is followed by a red-bordered box containing 'Rs. 4000'. A callout box with an arrow points to this amount, stating: 'The author's amount to be paid will be shown here'. Below the total, a large red-bordered box contains the following details:

Details for the NEFT/RTGS Transfers

Account Name: Institute For Human Development
Account No: 40648344890
Bank and Branch: State Bank of India, SME Okhla Industrial Estate, New Delhi-110020
IFSC Code: SBIN0000727
Swift Code - SBININBB104
Proof of NEFT transfer should be uploaded in the online registration form.
Note: After Making the Payment, please upload your Transaction Details on below given form

A callout box with an arrow points to this section, stating: 'The details of the bank account to which the money is to be transferred'. At the bottom, a callout box with an arrow points to the red-bordered box, stating: 'Please make sure fill the payment details page after you have completed your payment'.

Please note that each author has to make their own payment

In case you select **UPI/QR as mode of your payment**, a page like this will appear, which will indicate the amount the author has to pay

The screenshot shows a payment interface with a blue header labeled 'UPI/QR'. Below the header, the 'Total' amount is displayed as 'Rs. 4000'. A red box highlights the 'Details of payment through UPI transfer' section, which contains a QR code, the merchant name 'INSTITUTE FOR HUMAN DEVELOPMENT', the UPI ID '40648344890@SBI', and the text 'SCAN & PAY'. A red box also highlights the 'Rs. 4000' amount. Annotations with arrows point to these elements: 'The author's amount to be paid will be shown here' points to the 'Rs. 4000' box, 'The UPI details and a QR Scanner will be visible' points to the 'Details of payment through UPI transfer' section, and 'Please make sure fill the payment details page after you have completed your payment' points to a note at the bottom of the section.

UPI/QR

Total

Rs. 4000

Details of payment through UPI transfer

YONO SBI Payments

MERCHANT NAME: INSTITUTE FOR HUMAN DEVELOPMENT
UPI ID: 40648344890@SBI

SCAN & PAY

UPI ID: 40648344890@SBI

Copy of online receipt should be uploaded.

Note: After Making the Payment, please upload your Transaction Details on below given form

Please make sure fill the payment details page after you have completed your payment

Please note that each author has to make their own payment

After you have made the payment, fill in [the Payment Details Form](#).

Payment Proof Form

Paper Id	← Your Paper ID will be automatically filled in
63 ISLE-1	
Mode Of Payment	← Indicate the mode through which you have made the payment
NEFT	
UTR ID*	← Indicate your UTR ID or a transaction ID generated after you made the payment
999999999999999999	
Date Of Payment*	← Indicate the date on which you made the payment
17-12-2022	
Amount Paid*	← Indicate the amount paid by you
9000	
Upload screenshot of transaction*	← Upload a screen shot of the payment proof (Receipt you got after making payment through UPI or NEFT) (Make sure your receipt has the transaction ID or UTR ID you have uploaded)
Choose File No file chosen	
<div>Save</div> <div>Next</div>	
Back to Logistics Details	

After uploading the payment proof, click 'Save'

Note

Thank You for uploading your payment details. Fill your transport details to complete your registration. For any other queries please mail at seminar@ihdindia.org or call at (+91)9871177540.

Close

After you have uploaded the **Payment Proof** and clicked on '**Save**'. The following pop-up will appear


You can upload your transport details, by clicking here

In case you want to provide your travel details at a later stage, click '**Close**'. You will be re-directed to your dashboard.

You can upload these details at a later stage by logging back into your account (Skip next slide to see the steps).

Transport Details

(Will be available to fill only for those authors that have requested an Accommodation)

 THE INDIAN SOCIETY OF LABOUR ECONOMICS
ESTD IN 1957

Dashboard User Profile Paper Details Logistics details Transport Details

Hello [REDACTED] Logout

Paper Author Name	Date Of Arrival	Time Of Arrival	Mode Of Arrival	Flight/Train Number	Date Of Departure	Time Of Departure	Mode Of Departure	Flight/Train Number
[REDACTED] (63-ISLE-1-1)	01-01-0001	00:00	Choosi		dd-mm-yyyy	--:--	Choosi	
[REDACTED] (63-ISLE-1-2)	01-01-0001	00:00	Choosi		dd-mm-yyyy	--:--	Choosi	

Finish

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Note: Time has to be entered in the 24 hour format
Eg: for 3 Pm enter 15:00 hrs

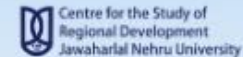
Please indicate if you are arriving by
flight, train, or your personal
vehicle/taxi

Note: If you want to provide these details at a later stage, move to the next slide

You can upload your transport details at a later stage, by clicking on the 'Transport Details' button

[Dashboard](#)[Paper Details](#)[Logistics details](#)[Transport Details](#)

Hello [aditimadanindia@gmail.com!](#) [Logout](#)



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For queries, you can mail at seminar@ihdindia.org